

Bob Bishop
Bishop Partners, LLC
8029 Forsyth
St. Louis, MO 63105

Dear Bob,

I hope your holiday season was filled with much cheer! I wanted to take a minute to say thanks for helping me find this job at Interlock Structures. When we first spoke last May as I was living in Colorado, I told you that I was not opposed to relocating to Minnesota since that is where I am from. Months later, you called me up and said there was a job in Minnesota you wanted to talk to me about. The fact that you remembered me mentioning Minnesota was special. I didn't write that on my cover letter or in my resume. You simply listened to me and you heard what I was saying. It's all about communicating. And then, five months later, you called and I will never forget what you said. You said, "Sharleen, after looking at your resume, I don't think you have the right kind of experience for this job, but I want to talk to you and learn more about you." That simple leap of faith is all it took. You could have dismissed me, but instead you reached out. After our conversation you said, "I guarantee you, you are going to get this job!" And you were right. By taking a few minutes to learn more about me than simply a few words on a piece of paper, you were able to find out about all my great qualities that I may not have transferred onto that paper very well.

Thank you so much for believing in me! In your line of work, when you don't get to meet all of your clients face-to-face, it must be difficult to know when someone will work for a certain position. You have certainly demonstrated your ability to listen and hear what people say, ask the right questions and understand what is being said. There is no doubt in my mind that the people at Interlock Structures would agree with that.

Thanks again and best of luck to you in all your future endeavors!

Sincerely,



Sharleen Lindeman
Exhibit Account Executive
Interlock Structures Inc.



Member